

**LAKEHEAD UNIVERSITY ULTIMATE CLUB
CONSTITUTION
First Draft, March 2014**

PREAMBLE

Ultimate is the fastest growing sport in North America. It is a fast paced team sport that has its roots in local recreation leagues, can be played at many competitive levels and has been recognized by the International Olympic Committee as a World Game (May 2013). The popularity of ultimate is due to the sport's and it's athlete's commitment to competitive fair play and sportsmanship under 'spirit of the game'.

ARTICLE I - NAME AND PURPOSE

The name of the organization shall be "Lakehead University Ultimate Club", hereafter referred to as LUUC.

The purpose of the Lakehead University Ultimate Club shall be to:

- promote the sport of Ultimate, and its spirit of good sportsmanship
- promote physical and mental well-being through exercise
- assist and teach beginners who would like to play
- provide a social atmosphere for beginners and experienced members alike
- promote Lakehead University by sending a competitive team to competitions and tournaments

ARTICLE II – MEMBERSHIP

Any student, staff, faculty, or alumni of Lakehead University is eligible for regular or associate membership. A member shall be considered "in good standing" if that member has paid their annual dues, registered with the club, signed a waiver from Campus Recreation, and contributed minimal effort in the promotion of the club and its objectives.

Regular members must be currently enrolled students of Lakehead University, and must pay an annual fee. Regular members retain the privileges of being a member as well as any subsidies that the club may grant. Regular members may carry one ballot.

Associate membership will be granted to anyone who has been a member of the LUUC in good standing for not less than two years, or is currently employed by Lakehead

University. Associate members retain the privileges of being a member, but will not qualify for any club subsidies. Associate members may carry one ballot.

If at any time the number of club members who belong to the Student's Union drops below one-half, all associate members will have their membership temporarily suspended.

ARTICLE III - MEMBERSHIP DUES

The Lakehead University Ultimate Club shall charge membership dues at an amount to be determined annually by the executive committee. The dues will be payable at the beginning of the University year, September, to the Treasurer, or an alternate representative appointed by the executive committee.

ARTICLE IV - AMENDMENT OF THE CONSTITUTION

Proposed amendments to the constitution shall be tendered to the executive committee. The executive committee shall then give due notification to the membership and set a date and location for a general forum. A general forum must then be held in which all members can attend and speak. Voting will take place not less than one week after the forum. In order to pass the proposed change, two-thirds of the eligible voting population plus one vote must be received in favor of the change.

ARTICLE V - ORGANIZATION

1. The Executive of the organization shall consist of 6 members as follows:

- a) Captain
- b) Co-Captain (Women's Rep)
- c) Co-Captain (Men's Rep)
- d) Secretary
- e) Treasurer
- f) Social Representative/Special Projects

The Executives shall be elected in a general meeting at the end of each school year. Any regular or associate member may run for office, with the condition that the positions of president and vice-presidents must be held by regular members, and that at least three quarters of the offices must be held by full Student Union members. This meeting shall

be chaired by one of the previous executives whenever possible. Elected executives shall hold a one-year term of office, beginning in April.

The election shall consist of each nominee giving a short speech, followed by a vote. The nominee with the most votes shall be declared the winner. In case of a tie, the candidate with the fewest votes shall be removed from the running, and another vote shall be taken. If there are only two candidates and the vote was still tied, the previous president or whoever is chairing the election must cast the deciding ballot.

2. Duties of the Captain:

- a) to serve as club liaison to organizations within (e.g., LU Athletics, Campus Rec, LUSU) and exterior (e.g., TBU, Thunder Bay School Board) to the University. However, the vice presidents will serve as the liaisons regarding the Canadian University Ultimate Championships and the USA Ultimate Collegiate Series.
- b) to schedule and organize meetings and prepare agendas.
- c) responsible for coordinating coaching for the club.
- d) will be given signing authority of the club account.

3. Duties of the Co-Captains:

- a) to organize and schedule practices, training, and/or pick-up.
- b) to represent the concerns of their respective teams (women and open) to the executive.
- c) to coordinate and manage the teams' involvement in CUUC and the USA Ultimate Collegiate series. This includes serving as liaison with the Canadian Ultimate Players Association (CUPA) USA Ultimate (USAU).
- d) to oversee the conduct of the touring teams and the selection of team captains.

4. Duties of the Secretary:

- a) to manage the collection and filing of minutes at club meetings.
- b) to develop and maintain the club's online presence.
- c) to maintain communication between and within the executive committee, the membership, and other organizations.

- d) to foster alumni engagement in the club.
- e) to oversee and coordinate club advertising and promotion.

5. Duties of the Treasurer:

- a) to keep track of the club bank account(s) and finances.
- b) to report the club's financial situation to the executive committee regularly.
- c) will be given signing authority of the club account.
- d) responsible for the coordination and welfare of any equipment and merchandise necessary to the touring teams and belonging to the club.
- e) to coordinate membership affairs,

6. Duties of the Social Representative/Special Projects:

- a) is responsible for club publicity.
- b) to foster social events within the club.
- c) to oversee fundraising efforts.
- d) to foster recruitment for the club within and outside of the LU community (e.g., youth ultimate, Campus Rec indoor league, orientation, club days, res sports, hat tournaments, clinics)

Executive members are not expected to conduct in their entirety the duties associated with their positions. While at times executive members may have to carry a heavy load of responsibilities, they are expected to foster and enhance engagement in these duties by the club's membership.

It is recognized that there is a high degree of overlap between the duties associated with each position in the executive. Board members are expected to collaborate with and assist one another. It is expected that board members in positions of smaller scope (secretary, treasurer, social rep) assist in duties associated with positions of larger scope.

7. Should the membership wish to recall an officer before the expiration of the term, a petition stating the reasons for recalling and a nomination of a replacement must be signed by one-half plus one of the eligible voters must be brought to the executive committee. Once this petition is brought to the executive committee, the executive in question shall be recalled and replaced by the nominee.

8. Should an executive resign from office, nominations will again be solicited, and a special meeting will be called. Nominations will be accepted until the beginning of the candidates' speeches. The format will be the same as the general elections.

ARTICLE VI - MEETINGS

The club shall hold two general meetings per year - one in September and another one in March. Quorum shall consist of two-thirds of the eligible voters.

Special meetings can be called by the executive committee, and due notice of not less than two weeks be given. Quorum shall consist of two-thirds of the eligible voters, with motions passing with a two-thirds plus one majority of the eligible voters in attendance.

ARTICLE VII - OTHER EXECUTIVE MEMBERS

The board of advisors shall be appointed by the executive committee. Advisors shall hold a term of office to be determined by the executive committee at the time the appointment is made. This term must not be less than one year in length. Advisors need not have been previously affiliated with the club.

ARTICLE VIII - STANDING COMMITTEES

The executive committee may appoint standing committees. The function and term of the committee will be determined by the executive committee at the time of its formation. Such committees will consist of members. Each committee must be filled with at least two-thirds full Student Union members.

In the case of any circumstances which are not covered by these guidelines, we shall invoke Robert's Rules of Order.