

Chapter Bylaws

BYLAWS OF the Psychological Association of Lakehead Students (PALS)

ARTICLE I. | NAME

The name of this organization shall be the Psychological Association of Lakehead Students (PALS), hereinafter referred to as the Chapter and the Society.

ARTICLE II. | PURPOSE

The purpose of PALS shall be to encourage, stimulate, and maintain excellence in scholarship of the individual members in all fields, particularly in psychology, and to advance the science of psychology.

ARTICLE III. | MEMBERS

Section 1. Active Members. Active members are persons who are making the study of psychology one of their major interests and who are faculty members or students of Lakehead University or are members who have been readmitted to active status by this Chapter. All shall possess high standards of personal behavior. Active members shall be entitled to participate in all chapter meetings and shall have the right to vote.

A. Student Members shall be students enrolled in undergraduate or graduate programs at the time of induction. Only student members shall be entitled to hold chapter office. (Note: Membership requirements must meet the Society minimum criteria as stated in the Constitution of the Society. Any chapter, at its discretion, may establish higher scholastic criteria.)

B. Faculty Members of Lakehead University and other psychologists who are full-time faculty at the institution and hold a doctoral degree in psychology or psychology-related field may become active members of the chapter upon election to membership. Faculty Members shall not be eligible to hold chapter office.

Section 2. Membership in PALS is open to qualified candidates of any age, sex, sexual orientation, race, handicap or disability, color, religion, and national and ethnic origin.

ARTICLE IV. | OFFICERS

Section 1. The officers of this chapter shall be a President, Vice President, Secretary, Treasurer, Events Coordinator, Advertising Coordinator, and Social Media Coordinator. The officers shall perform the duties prescribed by these bylaws, the constitution and bylaws of the Society, and by the parliamentary authority adopted by the chapter, and shall fulfill such other duties and requirements as may be determined by the Society. (Note: There must be at least three elected officers representing the above functions. A chapter may also have other officers if desired, such as president-elect, additional vice presidents, recording and corresponding secretaries, editor, historian, etc.)

Section 2. At the regular chapter meeting preceding the meeting at which the election of officers is to be held, a nominating committee of three to five active members shall be elected. The chair shall be a member of the Executive Committee.

It shall be the duty of this committee to nominate candidates for the offices to be filled at the regular meeting in March. Before the election, additional nominations from the floor shall be permitted.

Section 3. The officers shall be elected by ballot to serve for one year or until their successors are elected, and the term of office shall begin in September. In the event there is only one candidate for an office, the election may be by voice vote.

Section 4. No member shall hold more than one office at a time, and no member shall serve more than two terms in the same office.

Section 5. Should the office of President become vacant, it shall be filled by the Vice President. A vacancy in any other office shall be filled by the Executive Committee with the approval of the Chapter Advisor.

ARTICLE V | MEETINGS

Section 1. *Regular Meetings.* The Executive Committee and the Chapter Advisor shall determine the number of regular meetings to be held during the year and shall distribute a schedule of these meetings to each active member.

Section 2. *Special Meetings.* Special Meetings can be called by the President or the Executive Committee and shall be called upon the written request of ten active members of the Chapter. The purpose of the meeting shall be stated in the call, and business shall be limited to that which is stated in the call. Except in cases of emergency, at least three days' notice shall be given.

Section 3. *Quorum.* Those active members present shall constitute a quorum for the transaction of business.

ARTICLE VI. | EXECUTIVE COMMITTEE

Section 1. The Executive Committee shall consist of the officers of the chapter and the Chapter Advisor.

Section 2. The Executive Committee shall have general supervision of the Chapter between its business meetings, fix the hour and place of meetings, make recommendations to the Chapter, cause all reports required by the Society to be submitted in a timely manner, and shall perform such other duties as are specified in these bylaws and the constitution, bylaws and rulings of the Society.

Section 3. Meetings of the Executive Committee shall be called by the President or by any members of the committee.

ARTICLE VII. | CHAPTER ADVISOR

Section 1. The Chapter shall have a chapter advisor who is a member of PALS and a member of the faculty of Lakehead University.

Section 2. The Chapter Advisor shall assist the Chapter in fulfilling its purpose and the requirements of the Society.

ARTICLE VIII. | PARLIAMENTARY AUTHORITY

The rules contained in *Robert's Rules of Order Newly Revised* shall govern the Chapter in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, the Constitution and Bylaws of the Society, and any special rules of order the Chapter may adopt.

ARTICLE IX. | AMENDMENT OF BYLAWS

These bylaws may be amended at any meeting of the Chapter by a two thirds vote, provided the amendment has been submitted in writing at the previous regular meeting or has been submitted in writing to all active members of the Chapter at least two weeks prior to the meeting at which it is to be considered. These bylaws shall not be in conflict with the constitution and bylaws or rulings of the Society. Any amendment of the constitution and bylaws or rulings of the Society affecting these bylaws shall cause this document to be amended automatically to concur with such amendment.