

## Constitution of the Lakehead Conservatives

### 1. Name

- 1.1 The name of the campus association shall be the Lakehead Conservatives, herein referred to as the Association.

### 2. Objectives

- 2.1 The objectives of the Association shall be:
  - 2.1.1 To promote ideas and principles of conservatism on the university campus.
  - 2.1.2 To promote goals and policy ideas of the Ontario Progressive Conservative Party, and of the Conservative Party of Canada.
  - 2.1.3 To promote and assist in the election of conservative politicians at all government levels.
  - 2.1.4 To attract new members to the Association, and expand the base of conservative voters in the community.
  - 2.1.5 To provide a space for members to study and discuss political ideas and opinions openly through active participation in the Party's policy process.

### 3. Membership

- 3.1 Members shall be students or staff attending Lakehead University.
  - 3.1.1 Members of the association will be able to obtain free Ontario PC Party Membership and be a member of the Ontario Young Progressive Conservative (OYPC) as long as the required information is submitted to the President as outlined by the OYPC Executive.
- 3.2 Membership shall consist of such persons who are:
  - 3.2.1 Members of the Ontario PC Party and/or the Conservative Party of Canada.
  - 3.2.2 And/or support the Ontario PC Party, the Conservative Party of Canada, and the objectives of the Association.
  - 3.2.3 And/or are interested in engaging in discussions, events, and other political activity related to the Association.

### 4. Executive

- 4.1 To properly organize and execute the affairs of the Association between meetings of the membership, there is to be an executive elected by members. The term length of the executive officers shall not exceed thirteen (13) months. The executive will include:

- 4.1.1 President
- 4.1.2 Secretary
- 4.1.3 Treasurer
- 4.1.4 Chief Communications Officer
- 4.1.5 Ex-Officio
  - 4.1.5.1 Thunder Bay-Superior North Youth Riding Committee Chair
  - 4.1.5.2 Thunder Bay-Atikokan Youth Riding Committee Chair

## **5. Duties of the Executive**

5.1 Each officer of the Executive shall have a vote at Executive meetings.

5.2 The duties of the executive shall be as follows:

### **5.2.1 The President**

- 5.2.1.1 Shall act as spokesperson for the association.
- 5.2.1.2 Preside over and call all Executive and general meetings.
- 5.2.1.3 Will act as liaison with the federal and provincial riding associations, and the Ontario Young Progressive Conservatives.
- 5.2.1.4 Will be ex-officio member of all committees.
- 5.2.1.5 Will ensure each Executive member properly carries out their duties.
- 5.2.1.6 Will ensure the constitution is duly observed at all meetings.
- 5.2.1.7 Shall work with Secretary/Treasurer to prepare an annual budget in accordance with the Executives annual plan.

### **5.2.2 The Secretary**

- 5.2.2.1 The Secretary shall keep and provide minutes of all meetings of the Association.
- 5.2.2.2 Shall provide notice of meetings to all members.
- 5.2.2.3 Shall keep an updated constitution at all times, and distribute copies to any member at their request.

### **5.2.3 The Treasurer**

- 5.2.3.1 Shall manage the funds of the Association. All funds will be received by the Treasurer.
- 5.2.3.2 Shall prepare a budget with the President and keep a record of all expenditures, to be reported to the Executive when requested.

### **5.2.4 Chief Communications Officer**

- 5.2.4.1 Shall manage all incoming and outgoing communications including, but not limited to emails, social media, telephone communications.

## **6. Executive Meetings**

- 6.1 The Executive shall meet at the call of the president
- 6.2 Notice of a meeting of the executive shall be provided to each executive officer by email or phone.
- 6.3 The President shall call a minimum of four (4) Executive meetings per year.

## **7. Executive Vacancies**

- 7.1 Confidence Vote
  - 7.1.1 If any officer of the Executive misses three (3) consecutive Executive meetings, the other officer(s) may call a confidence vote over that individual's performance.
  - 7.1.2 All members must be notified of a confidence vote two (2) weeks in advance of the meeting and there must be (10) members of the Association present at the meeting.
  - 7.1.3 With two-thirds of the membership supporting the non-confidence motion, the officer will be removed from their position.
  
- 7.2 In the event an Executive position becomes vacant, the Secretary will give at least one (1) week of notice to the membership before the next meeting. Any new officer will be elected by the membership.

## **8. Annual General meetings and General Meetings**

- 8.1 The President will be required to hold one (1) annual general meeting(AGM), for the purpose of electing new Executive officers. The meeting will signal the end of an Executive term.
- 8.2 The president may call any additional general meetings at their pleasure.
- 8.3 The secretary shall provide email or phone notice to membership of the Association no less than two (2) weeks prior to a general meeting.
- 8.4 Quorum for an AGM, or general meeting, shall be ten (10) members of the Association. If ten members do not attend, then the meeting will be declared illegitimate and be rescheduled.
- 8.5 The President shall chair the meetings; in absence of the President the secretary will assume the role of conducting meetings.

## **9. Constitution**

- 9.1 This constitution is superseded by the Constitution of the Ontario Young Progressive Conservatives.
- 9.2 Amendments to this constitution may be made at annual general meetings, or general meetings.
- 9.3 Amendments may be made upon approval of at least two-thirds of the Association present at the meeting.